



1. PURPOSE

The Victor Valley College Foundation seeks to provide training and orientation for new members of its Board of Directors. This training and orientation is designed to accelerate the new member's understanding of the organization and its affiliation with Victor Valley College; to increase the new member's success / productivity; and, to enhance the new member's overall experience for personal satisfaction and the accomplishment of their own personal philanthropic goals.

2. POLICY / PROCEDURE

To accomplish the purpose stated above, new directors are expected to participate in the following activities:

WITHIN 90 DAYS OF APPOINTMENT –

- 1) Attend board meetings always held on the 2nd Wednesday of each month at Victor Valley College Student Activities Center.
- 2) Participate in a lunch, breakfast or other informal meeting with each (or all together) the Presidents of the Victor Valley College Foundation, Victor Valley College and Victor Valley College Board of Trustees.
- 3) Tour a college program of personal interest OR meet with the department chair / dean to learn about the program, its plans, benefits and needs. Report your experience at the next Board of Directors Meeting.

WITHIN 120 DAYS OF APPOINTMENT –

- 1) Attend and report to the Foundation Board of Directors on a Victor Valley College Board of Trustees Meeting OR work with staff to plan an Advisory Council, Presidents' Circle or Donor Appreciation Event.
- 2) Select a Foundation Committee for your active continued service.

WITHIN 1 YEAR OF APPOINTMENT –

- 1) Participate in the Foundation's Annual Board Planning Retreat (usually the 3rd Friday-Saturday in May) OR Attend the Network for California Community College Foundations Annual Symposium (usually held in September / October).

In addition to these activities Directors are expected to invest dues of \$250 annually (due in July) and to consider membership in the Foundation's Presidents' Circle which includes board dues at \$1,000 per year. Presidents' Circle memberships may be paid in quarterly installments.